



The Guidance Center of Westchester
256 Washington Street
Mount Vernon, NY 10553
TheGuidanceCenter.org

POSITION AVAILABLE

POSITION: CASAC Substance Use Counselor at New Rochelle Clinic

PROGRAM: Mental Health Programs

HOURS: Full-time; Monday - Friday

REQUIREMENTS:

- CASAC
- At least 1-3 years' experience working in substance use treatment - completing assessments and providing substance use counseling services to adolescents, adults, families and groups;
- Experience working with alcoholism, substance use, other addictions, complex trauma and psychosocial stressors of poverty, abuse, abandonment, grief/loss, foster care, low/no literacy and criminal justice involvement;
- Understanding of OASAS documentation requirements, including intake and assessment, medical necessity, golden thread, treatment planning and clinical interventions from the start of the treatment through termination;
- Excellent written and verbal interpersonal/communication skills and the ability to effectively interface with patients, students, families, staff, regulatory agencies, school administration and personnel, and community stakeholders;
- Ability to utilize electronic medical record while documenting collaboratively;
- Strong organizational skills with attention to detail;
- Ability to coordinate and prioritize various projects/tasks and meet deadlines; and
- Ability to work independently.

Job Description:

TGCW Mental Health Programs is seeking an experienced CASAC to join our multidisciplinary team in the provision of comprehensive integrated behavioral health services to children, adolescents, adults, and families in New Rochelle. This position will include the ongoing provision of substance use assessments as well as direct individual, family and group substance use counseling services at our New Rochelle Clinic. This Substance Use Counselor will be able to work independently, problem-solving if/when there are time-sensitive concerns or issues related to patient care, handling crises and collaborative care in coordination with the interdisciplinary team. This Counselor will be expected to meet a productivity contact commitment of 30 weighted contacts per week. They will also be entitled to accrue up to 4 weeks paid time off during their initial year of employment, and 5 weeks for their second through fifth years of employment with the agency. Bilingual Spanish/English is preferred, but not required.

SALARY: Commensurate with Experience

CONTACT PERSON: Linda Afonso
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DATE: 6/19/2018