



The Guidance Center of Westchester
256 Washington Street
Mount Vernon, NY 10553
TheGuidanceCenter.org

**PLEASE POST
POSITION AVAILABLE**

POSITION: Substance Abuse Specialist

PROGRAM: Assertive Community Treatment (ACT)

HOURS: Full-Time 35 hours per week

JOB DESCRIPTION:

The Guidance Center of Westchester seeks an experienced Substance Abuse Specialist to join our new Assertive Community Treatment (ACT) program based in Mount Vernon, New York, and serving all of Westchester County. ACT is a mobile program that delivers comprehensive services in a team approach, to individuals who are diagnosed with serious mental illness and whose needs have not been well met by more traditional, facility-based, services. ACT services are evidence-based, person-centered, and individualized, and focused on outcomes for community reintegration, mental health stability, and active participation in normal life roles for work, education, living, relationships, and socialization. Most services are delivered in the community in natural settings where problems arise. Team members provide about 80% of services in the field. Crisis services are available from Team members 24 hours a day, 7 days a week, on a rotational basis.

The ACT Team consists of a multi-disciplinary staff that includes a director, psychiatrist, RN, program assistant, and specialists in family, employment, housing, substance abuse, and peer wellness. Each clinical team member carries a shared caseload, and provides assessment, service planning, general case management services in addition to any specialized services needed by recipients.

Specific responsibilities of the Substance Abuse Specialist:

The ACT Team Substance Abuse Specialist is a clinical staff member who, in addition to performing routine and general team duties, has lead responsibility for integrating dual-recovery treatment with the tasks of other team members.

Qualifications:

- Bachelor's degree required. Master's degree preferred.
- CASAC or CASAC-T
- Minimum 2 years of experience in integrated mental health and substance abuse assessment and treatment, motivational interviewing techniques and stage-wise treatment.
- Clean NYS driver's license
- Electronic health reporting experience strongly preferred; excellent computer, writing and oral communication skills essential.

- Knowledge of mental illness and substance abuse disorders.
- Willingness to deliver up to 80% of services in the field including at participants' homes throughout Westchester County.

SEND RESUME AND COVER LETTER TO: ACT@TheGuidanceCenter.org

DATE: 3/15/18